



Gladstone Region LNG Community Consultative Committee Meeting Minutes

Tuesday 17th October, 2017

1:30pm to 4:30pm

Volunteer Marine Rescue Building, Alf O'Rourke Drive, Gladstone

1. Opening

The Gladstone Region LNG Community Consultative Committee (RCCC) was called to order at 1:30pm on Tuesday 17th October 2017 at the Volunteer Marine Rescue Building, Alf O'Rourke Drive, Gladstone, facilitated by Prof John Rolfe, Independent Chair.

2. Attendees

The following people attended the Gladstone Region LNG Community Consultative Committee meeting:

Gladstone LNG Community Committee Members	Gladstone LNG Representatives
<ul style="list-style-type: none"> • Tom Kirchner (Gladstone Youth Council) • Mike Lutze (Volunteer Marine Rescue) 	<p>APLNG</p> <ul style="list-style-type: none"> • Rob Gibb – Manager, Community & Sustainable Development • Nataly Fay – Community Relations Coordinator <p>GLNG</p> <ul style="list-style-type: none"> • Brenton Hawtin – General Manager, Downstream Operations <p>QGC/Shell</p> <ul style="list-style-type: none"> • David Reinke – Environmental Operations Manager • Carlie Watson – Community Liaison Officer, Chinchilla • Robyn Sotiris – Management Assistant • Helen Hunt – Environmental Advisor

Apologies	Independent Chair
<ul style="list-style-type: none"> • Sharon Kelly (Gladstone Interagency) • Cynthia Smyth (South End Progress Association) • Kahn Goodluck (Gladstone Regional Council) • Veronica Laverick (Gladstone Regional Council) • Karl French (Local Marine Advisory Committee) • Erickson Noakes (Gladstone Regional Council) • Darryl Branthwaite (Gladstone Area Promotion and Development Limited) • Marilyn Steel - Senior Social Performance and Community Engagement Advisor 	<ul style="list-style-type: none"> • Prof John Rolfe – (CQUniversity Australia)
	Secretariat
	<ul style="list-style-type: none"> • Kylie Williams – Community Relations Advisor (GLNG)

3. Meeting Agenda

The following items of business were discussed as per meeting agenda.

Agenda	Details
a) Meeting overview	The Chair led roundtable introductions of committee members and gave an overview of the meeting format and agenda.
b) Safety Moment	Safety Moment discussion was around a video from RACQ on Storm Preparations explaining the main focus areas around the home before storm season.
c) Adoption of previous minutes	The minutes of 20 th June 2017 Gladstone Region LNG Community Consultative Committee were adopted.
d) Action items from 20th June 2017	<p><i>LNG Proponents to host an information session to be held at GAPDL's Visitor Information Centre for Regional Volunteers to meet LNG representatives. This would be beneficial to familiarise volunteers with the LNG industry, day-to-day operations, flaring and shutdown/maintenance practices.</i></p> <p>Representatives from all 3 LNG companies collaboratively hosted a morning tea for Regional Ambassadors at the Gladstone Visitor Information Centre (VIC) on 7th September. The information session was an open discussion for Ambassadors to ask questions and for LNG</p>

	<p>Companies to identify resources that can be developed to assist Ambassadors with the Region's many visitors each year.</p> <p>A draft LNG fact sheet has been created with input from the Ambassadors. A finalised copy will be completed in the near future for distribution from VICs.</p>
<p>e) LNG Operations Updates</p>	<p><i>APLNG Operations Update</i></p> <p>Rob Gibb presented an update on Operations of APLNG. Key points included:</p> <ul style="list-style-type: none"> • Completed the Lenders Performance Test requirements successfully. • Finished rate reduction on Train 2 and minor servicing on Train 1. • Milestone of 200th Cargo. • Global Chairman and CEO visited site recently. • Train 2 major shutdown proposed for July/August. • APLNG Bensted Road facility will be closed end of November with day staff parking at the Fisherman's Landing carpark and shift workers will be bussed from carparks near Gladstone airport in line with APLNG's fatigue/journey management plan. <p><i>Santos GLNG Operations Update</i></p> <p>Brenton Hawtin presented an update on Operations of Santos GLNG. Key points included:</p> <ul style="list-style-type: none"> • T1 & T2 Shutdowns completed June/July 2017 – successfully and safely. • Recently celebrated 2 years since first cargo. • 145th Cargo. • Set new daily record in production. <p><i>QGC Operations Update</i></p> <p>David Reinke presented an update on the EA flaring amendment application. Key points included:</p> <ul style="list-style-type: none"> • Held community consultations within Gladstone to communicate the proposed changes. • Department of Environment and Heritage Protection (DEHP) are currently assessing the application. <p>Robyn Sotiris presented an update on Operations of QGC. Key points included:</p> <ul style="list-style-type: none"> • Currently completing major turnaround (shutdown) utilising approximately 400 short-term additional workforce, with the vast majority local hires • Utilising local accommodation providers and local content for suppliers and maintenance contractors. • LNG Process Plant Operations Cert III traineeships will continue in 2018 and apprenticeships will commence – Held an information session at CQU.

	<p>Carlie Watson presented an overview of the framework of the QGC/Shell RCCC that is held in the Upstream. Key points included:</p> <ul style="list-style-type: none"> • 2 Committees due to the wide geography of the Upstream. • There is simultaneous operations and project work occurring in the Upstream.
f) Committee Member's Updates / Comments	Nil
g) General Business	<p>Rob Gibb acknowledged that the meeting was the final one for 2017 and that Independent Chair, Professor John Rolfe, had decided not to continue on in the role for 2018. On behalf of the RCCC, a gift of thanks was presented to John along with appreciation for over 4 years of facilitation and management of the Committee.</p> <p>2018 RCCC Framework It was decided that the first RCCC meeting of 2018 (20th February) will focus on revisiting the RCCC Terms of Reference.</p> <p>The LNG Companies expressed their support for the continuance of the RCCC however, now post construction, expressed that a change in the framework and content discussed may need to be realigned to ensure the meetings remain relevant and productive for all members.</p> <p>Proposed changes discussed included a less formal framework with no requirement for an independently facilitated forum, alternate location to include additional opportunities for members to phone or video conference in if unable to attend in person, reduced meeting length and to broaden the scope of discussions to be more community focused than LNG related.</p>
h) Committee Members' Feedback/Questions	Inviting special guest presenters on community issues could be beneficial.
i) Preparation for next meeting	Committee to review the current Terms of Reference in preparation for discussion at the first 2018 meeting.

4. Agenda items for the next meeting

Nil to report.

5. Meeting Close

The meeting was closed by Prof John Rolfe at 2:42pm

The next Gladstone Region LNG Community Consultative Committee meeting will be held on **Tuesday 20th February 2017 from 1.30pm – 4.30pm at a location yet to be advised.**

Representative	Organisation	Email
Cr Kahn Goodluck	Gladstone Regional Council	kahngoodluck@gladstone.qld.gov.au
Veronica Laverick	Gladstone Regional Council Community Advisory Service	veronical@gladstonerc.qld.gov.au
Sharon Kelly	Gladstone Interagency Group	sharon.h.kelly@justice.qld.gov.au
Darryl Branthwaite	Gladstone Area Promotion and Development Limited (GAPDL)	darryl.branthwaite@gapdl.com.au
Karl French	Gladstone Local Marine Advisory Committee	karlfrench@hotmail.com
Mike Lutze	Volunteer Marine Rescue	mikelutze1@gmail.com
David Manttan	Dept. of Education, Training and Employment	david.manttan@bigpond.com.au
Cynthia Smyth	South End Progress Association	cynandken@bigpond.com
Belynda Waugh	Northern Region of GRC LGA	belyndawaugh@bigpond.com
Wayne Hartfiel	Southern Region of GRC LGA	project2020@cook250in1770.com
Richard Johnson	Indigenous Community	ricardojohnno@gmail.com
Tom Kirchner	Gladstone Regional Youth Council	tom.gladstone@my.betta.com.au
John Rolfe - Independent Chair	CQ University Australia	j.rolfe@cqu.edu.au