



Gladstone Region LNG Community Consultative Committee Meeting Minutes

Tuesday 18th October, 2016

1:30pm to 4:30pm

Volunteer Marine Rescue Building, Alf O'Rourke Drive, Gladstone

1. Opening

The Gladstone Region LNG Community Consultative Committee (RCCC) was called to order at 1:30pm on Tuesday 18th October 2016 at the Volunteer Marine Rescue Building, Alf O'Rourke Drive, Gladstone, facilitated by Prof John Rolfe, Independent Chair.

2. Attendees

The following people attended the Gladstone Region LNG Community Consultative Committee meeting:

Gladstone LNG Community Committee Members	Gladstone LNG Representatives
<ul style="list-style-type: none"> • Bindi Waugh (Northern Region of Gladstone) • Mike Lutze (Volunteer Marine Rescue) • Cynthia Smyth (South End Progress Association) • Erickson Noakes (Gladstone Regional Council PROXY) • Sharon Kelly (Gladstone Interagency) • Karl French (Local Marine Advisory Committee) 	<p>APLNG</p> <ul style="list-style-type: none"> • Rob Gibb – Manager, Community & Sustainable Development • Marissa Hausler – Community Relations Assistant <p>GLNG</p> <ul style="list-style-type: none"> • Garry Scanlan – Marine and Stakeholder Manager • Kylie Williams – Community Relations Advisor <p>QGC</p> <ul style="list-style-type: none"> • Robyn Sotiris - Stakeholder Feedback Coordinator • Marilyn Steel - Social Performance and Community Engagement Advisor

Apologies	Independent Chair
<ul style="list-style-type: none"> • Fabienne Wintle (Southern Region of GRC) • Veronica Laverick (Gladstone Regional Council) • David Manttan (Department of Education, Training and Employment) • Darryl Branthwaite (Gladstone Area Promotion and Development Limited) • Richard Johnson (Aboriginal & Torres Strait Islander Community representative) • Kaleb Roberts (Gladstone Youth Council) • Kahn Goodluck (Gladstone Regional Council) • David Eborn (Department of Education, Training and Employment PROXY) 	<ul style="list-style-type: none"> • Prof John Rolfe – (CQ University Australia)
	Secretariat
	<ul style="list-style-type: none"> • Kylie Williams – Community Relations Advisor (GLNG)

3. Meeting Agenda

The following items of business were discussed as per meeting agenda.

Agenda	Details
a) Meeting overview	The Chair led roundtable introductions of committee members and gave an overview of the meeting format and agenda. The Chair welcomed new members to the Committee.
b) Safety Moment	<p>Safety Moment discussion was around Road Safety. An advertisement was played showing the use of a man's family and friends to represent the devastating impact of road deaths on people, as it looks to make people think more about their driving. This was relevant as we move into the holiday season and also with recent road fatalities within the Gladstone Region.</p> <p>https://mumbrella.com.au/tac-uses-mans-family-and-friends-to-visually-represent-his-acceptable-road-toll-in-new-ad-314640</p>
c) Adoption of previous minutes	The minutes of 21 st June 2016 Gladstone Region LNG Community Consultative Committee were adopted.
d) Action items from 21 st June 2016	<p><i>Environmental Management Precinct Meeting Minutes</i></p> <p><i>"GRC Committee Member to follow up on outcome of request from GRC to Department Parks and Wildlife for future Curtis Island Environmental Management Precinct Reference Group meetings to be minuted".</i></p> <p>This follow-up of this action has been postponed until the next RCCC meeting as the representative was absent as an apology.</p>
e) LNG Project Updates	<p><i>QGC Operations Update</i></p> <ul style="list-style-type: none"> • 150 cargoes as at mid-2016 • Six LNG trainees joined production crew shifts in September • Construction of new marine operating terminal is underway by local contractor, Golding. Joint project with Santos. <p>Information and Education:</p> <p><i>My Dad Works on an Island storybook</i></p> <ul style="list-style-type: none"> • Overwhelmingly positive feedback with extended community reach - over 1000 storybooks, - a number distributed globally • Recognised value as LNG education resource and source of local pride • Teacher resources packs linking story to curriculum to be distributed to schools

Communities Fund Update:

- CF Round 4 closed – good response from local organisations. Successful applicants will be announced in January 2017.

Site tour – GRC and RCCC:

- Tony Nunan, VP QGC, hosted GRC Councillors and staff and RCCC representatives in September.

Additional Questions/Comments from Committee

Is the shutdown in November QGC's first major shutdown?

There have been a number of scheduled maintenance shutdowns this year.

Santos GLNG Project Update

- Practical Completion Train 2 – 30/07/2016
- Bechtel off site – 30/09/2016 – GLNG full Care, Custody & Control
- Exporting for 12 Months – 16/10/2016 – 64 Shipments < 4MT without safety incident, environmental incident, accident or damage.
- Santos GLNG Site – Headcount >200 under normal operations. Will continue to reduce as contractors demobilise down to GLNG's steady state operational headcount at around 180 personnel.
- T1 Statutory Shutdown – 26/10/16 – 400 additional Shutdown Staff (150 night shift/250 dayshift). Finishing 24th October.
 - It was noted that there was difficulty in early recruitment for the shutdown where there was a lack of available local labour force. This resulted in approximately 50 non-local work force recruited for the shutdown.

Santos GLNG presented a table outlining Bechtel data of collective LNG passengers carried and nautical miles travelled from inception to 30 September 2016. Showcasing that 10.5 million people travelled to LNG sites over the construction period.

Additional Questions/Comments from Committee

Given the increased movements with the gas ships were the other ships compromised over construction? Were there any periods of congestion?

We actually set up the gas ships in conjunction with the gas companies to work sections of the tide that other vessels don't normally use. There will always be clashes in schedules due to one-way-traffic and the single channel but these are kept to a minimum through planning.

Has there been a change in the community's concern over flaring?

There is less concern from community due to the increase in awareness on how flaring works. It is now evident that the community understands

	<p>that if there is flaring then the site must be undergoing a shutdown, half-rate shutdown or possibly a defrost.</p> <p>APLNG Project Update</p> <ul style="list-style-type: none"> • Train 2 – smooth start-up and first cargo produced • 50th cargo produced and departed 16th October • Bechtel site demobilisation well underway • Camp facilities closed • Remaining workforce relocated to Homeground • Bechtel workforce demobilisation • 790 at October 2016 • 189 at December 2016 (incl warranty work team) • Local holding at ~ 35% • T1 half-train maintenance outage planned December 2017 • T1 first major maintenance shutdown planned March 2017 • 6 LNG Trainees commenced on site <p>APLNG presented a diagram developed by Bechtel showcasing statistics of the 3 LNG construction projects over 6 years including amount of steel used, electrical cable used, employees, wages, rehabilitation supplies etc.</p> <p>APLNG has recently started ‘pigging’ the pipeline where a technical piece of equipment (pig) tracks through the pipeline from CSG field through to the Plant Site. The pig gathers information and data on the internal integrity and also cleans the pipeline walls. This process will occur over a one month period.</p> <p>Additional Questions/Comments from Committee</p> <p>There has recently been backhoes and equipment along the pipeline, is this just maintenance?</p> <p>Yes it would be general maintenance and also preparing the areas for the wet season.</p>
<p>f) Terms of Reference Review</p>	<p>The Terms of Reference (ToR) had not been reviewed since 2011 so making amendments were discussed and changes were made.</p> <p>Discussions amongst the Committee resulted in a consensus that the RCCC will continue in 2017 with a review occurring at the end of each year. The Committee will maintain the same members with no inclusion of additional industry.</p> <p>Main changes include:</p> <ul style="list-style-type: none"> • Due to recent changes to the Queensland Coordinator-General requirements for the three LNG Companies, the following amendment was made.

	<p>1.2 <i>The RCCC is a conditioned requirement of the Queensland Coordinator-General. The proponents may alter, restructure or extinguish the arrangement following stakeholder consultation and agreement with the RCCC and Coordinator-General.</i></p> <ul style="list-style-type: none"> • As there has never been a request for compensation of travel costs, this mention has been removed from Item 3.5. • As LNG Teams are downsizing the ToR was changed to only require 1 representative from each LNG Company to attend the RCCC meeting (Item 4.3.2). • The frequency of the RCCC meeting has been formally changed to be up to 3 times per year (Item 8.1). <p>These changes were agreed and adopted.</p> <p>Additional Questions from Committee</p> <p>Will Independent Chair, Prof John Rolfe, be continuing in the roll for 2017?</p> <p>Yes, John confirmed that he will remain as the Independent Chair for one more year.</p>
<p>g) General Business</p>	<p>LNG Community Harbour Tour</p> <p>It was agreed that feedback showed that conducting an LNG Community Harbour Tour was not seen as a major need. There are currently commercial operations that offer a tour service, which includes accurate information of the local LNG projects as part of their business operations.</p> <p>2017 confirmed meeting dates</p> <p>Three meetings for 2017:</p> <ul style="list-style-type: none"> • 21st February • 20th June • 17th October
<p>h) Committee Members' Feedback</p>	<p>The Committee conducted a round table discussion to collate key topics for discussion during 2017. This list will evolve as the year progresses identifying additional topics of discussion. Key topics include:</p> <ul style="list-style-type: none"> • Shutdowns – Opportunities for local employment and business. • Multifocal Input – Community updates from local agencies. • Environmental Management Precinct – Dept. Parks and Wildlife. • Possible Community Group Mentor Initiative – eg. Yarwun Grow Group. • Regional Volunteering Issues - eg. VMR Membership.

	<ul style="list-style-type: none"> • Harbour and Marine Education Program – Channels, green zones, security boundaries and Harbour usage. • Vessel Tracking System – Possible tour. • LNG Social Investment and Community Engagement continuation into Operations – “Sweat equity”, in-kind and community participation.
i) Preparation for next meeting	Steering Committee to discuss the possibility of an LNG shutdown representative to provide a technical overview at the next Committee Meeting. Topics could include the planning process, local recruitment strategies, working with local business and opportunities.

4. Agenda items for the next meeting

- Shutdowns.

5. Meeting Close

The meeting was closed by Prof John Rolfe at 3:40pm

The next Gladstone Region LNG Community Consultative Committee meeting will be held on **Tuesday 21st February 2017 from 1.30pm – 4.30pm at the Volunteer Marine Rescue (VMR) Base, Alf O’Rourke Drive, Gladstone.**

Representative	Organisation	Email
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